

GROVE SMALL ARMS CLUB

Privacy Policy

About This Policy

This privacy policy explains how and why the Grove Small Arms Club, affiliated with the National Rifle Association (NRA), collects, uses, and stores personal information. It also outlines your rights regarding your personal data.

As an affiliated shooting club of the NRA, we collect, use, and store personal data when individuals engage in activities associated with the club. This includes club members, guests, and others participating in club events or using our facilities. For the purposes of the General Data Protection Regulation (GDPR), we are considered the Data Controller of this personal data. We may make use of third-party services, including insurance providers, IT services, and event organizers.

We may update this policy from time to time. You are advised to check our website or contact us regularly for updates.

We will only share your personal data with third parties as outlined in this policy. All data will be retained in compliance with the GDPR and other applicable UK laws.

Information We Collect

We collect personal data provided by you or obtained through your interactions with the club, including:

- Name, address, date of birth, place of birth, prior legal/maiden name/s, gender
- Contact details (e.g., phone numbers, email address)
- Financial information (e.g., payment card details, bank account information)
- Criminal convictions and health details (if relevant, e.g., for health & safety reasons)
- Participation in competitions, training, and club events
- Information related to firearms and shotgun certificates (for members who hold them)
- Attendance at club meetings and events
- Photographs and videos (e.g., from club activities or CCTV footage)

How We Collect Information

We collect personal information in various ways, including:

- When you apply for or renew membership with the club
- When you attend training sessions, book ranges, or participate in club events
- When you purchase goods (e.g., ammunition) or services (e.g., insurance) through the club
- When you interact with us by responding to communications or surveys
- When you register for or participate in competitions or other club activities
- When you book facilities or request accommodation
- When you make inquiries or raise concerns with us

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Use and Sharing of Personal Information

We use personal data for the following purposes:

- Administering your membership
- Managing club events, competitions, and training
- Communicating with you regarding membership, events, and other club matters
- Providing insurance cover and processing claims (if applicable)
- Promoting the sport and the club's activities
- Ensuring compliance with health, safety, and legal requirements
- Publishing competition results or other club-related media

We may share your personal data with third parties in the following cases:

- With law enforcement or regulatory bodies for legal or safety purposes (e.g., notifying the police when required)
- With our insurance providers or service providers for the purposes of handling claims and ensuring operational efficiency
- With the NRA for administrative purposes, such as issuing Shooter Certification Cards (SCC) or ensuring compliance with range requirements
- With other affiliated clubs or governing bodies for administrative or competition-related matters

Lawful Basis for Processing Your Data

Our legal bases for processing your data include:

- Contractual necessity: When processing personal data to fulfil membership agreements, event registrations, or other services.
- Legal obligation: When data must be disclosed to authorities, such as in relation to firearms or shotgun certificates or safety regulations.
- Legitimate interest: To promote the activities of the club and the sport of shooting, ensuring a safe and regulated environment for all members.
- Consent: When consent is requested for certain activities, such as using your image for promotional purposes, you may withdraw consent at any time.

Your Rights

You have the right to:

- Request access to your personal data.
- Correct any inaccurate or incomplete personal data.
- Request deletion of your personal data in certain circumstances.
- Object to or restrict the processing of your personal data under certain conditions.

How Long We Keep Your Information

We will retain your information for as long as you remain a member of the club or for any period required by law. Certain records, such as competition results, may be retained indefinitely for historical purposes. Other data may be kept for up to 6 years for administrative, legal, or claim-related purposes.

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How We Protect Your Data

We take reasonable steps to protect your personal data from loss, misuse, and unauthorized access. This includes physical and technical security measures, such as:

- Secure storage of electronic data, including encrypted backups.
- Restricting access to personal data to authorized staff only.
- Secure payment systems for processing financial transactions.

Contact Us

If you have any questions or concerns regarding this privacy policy, or if you wish to exercise your rights under the GDPR, please contact us at:

Data Protection Officer: Paul K. Geelmuyden

Email: [secretary@grovesmallarms.com]

Phone: [07976 538982]

Alternatively, you can contact the NRA's Data Protection Officer for matters related to affiliated clubs.

CCTV Images

The Grove Small Arms Club does not directly operate or control CCTV systems at its affiliated premises. CCTV images may be captured by third-party owners, managers, or operators of shooting clubs and other facilities where the club's activities take place. These third parties are responsible for managing and securing the footage. While the Grove is not directly involved in the collection of this data, CCTV footage may still be shared with law enforcement or relevant authorities if required for safety or legal reasons.

CCTV footage is typically retained for a period of 1 month before being overwritten.

Affiliated Clubs and Issuance of SCCs

As an affiliated club, we may share membership information with the NRA for purposes related to the issuance of Shooter Certification Cards (SCCs). SCCs are required for certain shooting activities and confirm a member's competence to safely handle firearms. Personal data provided to the NRA for this purpose will be used exclusively for SCC issuance and management.